

MINUTES

March 18, 2024

CASSATT WATER

Kershaw County and Lee County Regional Water Authority

AGENDA Commission Meeting

2:00p.m.

March 18, 2024

2638 Old Stagecoach Road, Cassatt, SC 29032

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|---------------------------------------------------------------------------------------------|------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Legislative Update | Mr. Lawrence Flynn, Pope Flynn |
| 7. Executive Session Legal and Contractual Matters | Mr. Roosevelt Halley, Chairman |
| 8. Action, if any, Taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 9. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 10. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, February 19, 2024 | |
| • Minutes, Public Hearing Meeting, March 6, 2024 | |
| 11. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, February 19, 2024 | |
| • Minutes, Public Hearing Meeting, March 6, 2024 | |
| 12. CEO's Report | Ms. Donna Tuttle, C.E.O. |
| 13. Financial Report | Mr. Justin Gates, Finance Director |

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| 14. Capital Engineering Report | Mr. Nathan Ward, D.O.E. |
| 15. Operations Report | Mr. John Watkins, C.O.O. |
| 16. Old Business | Mr. Roosevelt Halley, Chairman |
| 17. New Business | Mr. Roosevelt Halley, Chairman |
| 18. Next Meeting, Sunday, April 28, 2024 | |
| 19. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Eddie Thomas
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Kershaw County and Lee County Regional Water Authority

Members Present:	Mr. Roosevelt Halley	Chairman
	Mr. Furman Fountain	Vice Chairman
	Rev. Kenneth Carter	Chaplain
	Mr. Derrick Brown	Commissioner
	Mr. Mike Davis	Commissioner
	Rev. Eddie Thomas	Commissioner
	Mrs. Ollie Thompson	Commissioner
Associates Present:	Ms. Donna Tuttle	C.E.O.
	Mr. Nathan Ward	Director of Engineering
	Mr. John Watkins	C.O.O.
	Mr. Justin Gates	Finance Director
	Mrs. Angie McCaskill	Secretary
	Mr. Lawrence Flynn	Pope Flynn

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

5. Public Comment

Key Discussion Points

- None

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6. Legislative Update

Key Items of Discussion

- Mr. Flynn with Pope Flynn gave a Legislative Update.

7. Executive Session Legal and Contractual Matters

Action

- Mr. Fountain made a motion to go into executive session. Mr. Brown seconded the motion. All voted in favor.
- Mr. Brown made a motion to come out of executive session. Rev. Carter seconded the motion. All voted in favor.

8. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

9. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

10. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, February 19, 2024.
- Mrs. McCaskill presented the minutes for the Public Hearing Meeting dated, March 6, 2024.

11. Approval of Minutes

Action

- Rev. Carter made a motion to approve the minutes for the Commission Meeting dated, February 19, 2024. Mrs. Thompson seconded the motion. All voted in favor.
- Rev. Thomas made a motion to approve the minutes for the Public Hearing Meeting, dated March 6, 2024. Mr. Fountain seconded the motion. All voted in favor.

12. CEO's Report

Key Items of Discussion

- Ms. Tuttle gave a sales update in gallons and revenue.

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- Ms. Tuttle recognized Mr. Gates for receiving his A License in Water Distribution.
- Ms. Tuttle presented the commissioners with a copy of the bill where Special Purpose Districts will now be recognized as a local government for federal assistance. This bill has passed the House and now has to go before the Senate.

13. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

14. Capital Engineering Report

Key Items of Discussion

- Mr. Ward gave the Capital Engineering Update.

15. Operations Report

Key Items of Discussion

- Mr. Watkins gave the Operations Report.

16. Old Business

Key Items of Discussion

- None.

17. New Business

Key Items of Discussion

- None.

18. Next Meeting

Key Items of Discussion

- Next meeting, Sunday, April 28, 2024

19. Adjourn

Action

- Rev. Carter made a motion to adjourn. Mr. Brown seconded the motion. All voted in favor.
- Meeting adjourned.

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Cassatt Water

Kershaw County and Lee County Regional Water Authority

Chief Executive Officer's Monthly Report

March 18, 2024

1. SALES

	Gallons Sold	Revenue
February 2023	44,852,432	\$490,759
February 2024	58,735,405	\$563,517
YTD 2022-2023	398,461,061	\$4,492,446
YTD 2023-2024	544,177,317	\$4,688,631

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2. MISC UPDATES/TOPICS

A. MISC ITEMS